



Home Occupation Application

Laramie County Planning and Development Office
3966 Archer Pkwy
Cheyenne, WY 82009

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INCOMPLETE APPLICATIONS CAN NOT BE ACCEPTED

OWNER INFORMATION (Please attach a separate sheet if there are additional property owners)			
Name		Phone	
Address	City	State	Zip Code
Email			
APPLICANT INFORMATION			
Name		Phone	
Address	City	State	Zip Code
Email			
LOCATION INFORMATION			
Legal Description			
Site Address	Site Area	Acres	or Site Area Sq Ft
Site Location Description (If Address is Unavailable)			
Current Zoning	Current Land Use		
DEVELOPMENT INFORMATION			
Business Name		Phone	
Number of Employees or coworkers		Driveway Size	(# Cars Wide)
Describe the nature of your business			
What areas of the dwelling will be used for home occupation?			
<i>I have read and understand the Home Occupations Ordinance. I agree to comply with the permitted use and limitations of this ordinance in operating a business in my home. I understand it is my responsibility to comply with subdivision protective covenants which relate to home occupations. The undersigned do hereby agree to pay all fees associated with this application.</i>			
ORIGINAL SIGNATURE OF BOTH THE OWNER AND THE APPLICANT ARE REQUIRED FOR SUBMISSION OF THIS APPLICATION			
Signature of Property Owner		Date	
Printed Name			
Signature of Applicant		Date	
Printed Name			
Planning and Development Office Approval		Date	
Printed Name			

2-2-114 HOME OCCUPATIONS

Home occupations are intended to allow limited business activity from the home but shall not alter the character of the neighborhood or create adverse impacts to neighborhood, including significant increases in traffic and on-street parking. Home occupations include, but are not limited to the following: arts and crafts-making, tailoring or seamstress services, one or two-person professional offices, music instruction and wholesale/catalogue/internet sales.

a. Specific Exclusions

The following businesses shall not be allowed as home occupations:

- i. Body or mechanical repair, including but not limited to any modification, assembly or painting of motor vehicles and repair of internal combustion engines
- ii. Beauty salons, nail salons and barber shops
- iii. Animal grooming salons (not including mobile facilities) and boarding kennels
- iv. Body art establishments/body artists
- v. Sale of motor vehicles or trailers where a license from WYDOT or the Laramie County Clerk is required.

b. Requirements

Home occupations shall be in compliance with the following:

- i. There shall be no offensive noise, vibration, smoke, dust, odors, heat or glare noticeable at or beyond the property line.
- ii. No exterior storage is permitted.

- iii.** No more than one (1) employee or co-worker other than the permanent resident(s) can work from the site.
- iv.** Hours for visitation by clients, customers, vendors or other visitors associated with the home occupation, including deliveries, may be restricted.
- v.** No more than 25 percent of the gross floor area of the primary structure is used for home occupation purposes.
- vi.** One sign, not to exceed three (3) square feet in area, shall be allowed per primary structure, pursuant to this regulation.
- vii.** Home occupations must be conducted in the primary residence. Accessory structures may be used for storage and limited services. The use of an accessory structure for a home occupation shall not alter the residential use or character of the neighborhood.