



Laramie County Planning and Development Office

Building Division
3966 Archer Pkwy Cheyenne, WY 82009
Phone: (307) 633-4512 Fax: (307) 633-4519
building@laramiecounty.com
www.laramiecountyplanning.com

ALTERNATIVE ENERGY SUBMITTAL REQUIREMENTS

INCOMPLETE APPLICATIONS CAN NOT BE ACCEPTED

Use the Laramie County Parcel Viewer for aerials and for information on the property such as zoning, floodplains, etc: <http://arcims.laramiecounty.com/>

Use Citizen Access to check the status of your permit, the inspection results and to print copies of your issued permit at: <http://devpublicaccess.laramiecounty.com:8780/citizenaccess/>

All Permit Applications must include the following:

1. Completed Application Form
 2. Payment for Fees (Credit Card and E-Check options are available on our website)
 3. Recorded deed for proof of property ownership (if this is the 1st structure on the property)
 4. One Plot Plan
 5. One set of Building Plans
 6. One set of Foundation Plans
- The Laramie County Pre-Approved foundation plans may be used if appropriate for the project; otherwise a drawing may be submitted for plan review. Please detail the materials being used (i.e. gravel in caisson, concrete caisson or a paver in bottom of caisson). NOTE: Wind Turbines require an engineered foundation plan stamped by a Wyoming Engineer.

NOTE: Electrical work shall be performed by licensed individuals in accordance with W.S. 35-9-125 and W.S. 35-9-126.

We appreciate electronic submittals whenever possible; please contact us if you have questions.

NOTICE: The Applicant, his Agents and Employees shall comply with all the rules, restrictions and requirements of Laramie County Land Use Regulations and Laramie County Building Codes governing location, construction and erection of the above proposed work for which the permit is granted. The Building Official or his agents are authorized to order the immediate cessation of construction at any time a violation of the codes or regulations appears to have occurred. Violation of any of the codes or regulations applicable may result in the revocation of this permit.

Buildings must conform with plans as submitted to the Laramie County Planning & Development Office. Any change of plans or layout must be approved prior to the changes being made. Any change in the use or occupancy of a building or structure must be approved prior to proceeding with construction.

The Applicant is required to call for inspections at various stages of the construction, and in accordance with the aforesaid rule, the applicant shall give the Building Inspector not less than one day's notice to perform such activities.

The Applicant must comply with current Planning & Development Office expiration policy. Laramie County is not liable for workmanship. Permits are not transferable.

For other related permit information, please contact:

Public Works Department (Access and Culvert Requirements) (307) 633-4302
South Cheyenne Water & Sewer District (307) 635-5608
City/County Environmental Health Department (Septic permits) (307) 633-4090
State Engineer's Office (Well permits) (307) 777-6163



Alternative Energy Permit Application

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Rcvd By	Rcvd Date	PR #	BP #				
Address of Project			New Address?	yes		no	
Land Owner Information							
If there are additional owners, please list on separate sheet and attach							
Name			Phone				
Address			City				
Email			State		Zip		
Contractor Information							
Name			Phone				
Address			City				
Email			State		Zip		
Electrical work (if applicable) to be done by				Phone			
Property Information							
Legal Description (Subdivision, Block and Lot or Tract)							
Zone Distr		Township		Range		Section	
						Map Page	
Project Information							
Description of Work: Complete description of the work done including any plumbing, mechanical (Heating, ventilation or air conditioning), electrical, fire sprinkler or alarm. (Work is not included in the permit unless description in this scope of work.)							
<p>By my signature and under penalty of perjury, I hereby certify that I am the owner of the referenced property, or the owner's authorized agent. I have read and examined this application and know the same to be true and correct. All provisions or laws and ordinances governing this type of work will be complied with, whether specified herein or not. The issuance of a permit does not presume to give authority to violate or cancel the provisions of any state or local law regulating construction, or guarantee issuance of a well or septic permit, this permit becomes null and void if work or construction authorized is not commenced within 180 days, unless prior authorization has been issued by this office. This permit expires 1 year from the date of issuance providing the 1st inspection has occurred within the initial 180 day period. It is the Owner/Agent's responsibility to ensure that all required inspections have passed prior to moving forward with the next phase of construction. I understand that occupying this structure prior to obtaining a Certificate of Occupancy is against the law. Failure to comply may result in a \$750 fine with each day of occupancy being a separate offense.</p>							
Signature of Owner / Agent						Date	
Printed Name							
Valuation (cost of project) \$							
For Office Use Only							
Fees	\$90.00					Total Fees	\$90.00
Payment Method	Check #		Cash		Credit Card		



Alternative Energy Additional Project Information Sheet

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Project Information

Check all that apply

Project Includes:

- Building
- Plumbing
- Mechanical
- Electrical
- Gas

Check all that apply:

- New
- Addition
- Renovation
- Demolish

Purpose of Permit: (Type)

- Wind Turbine
- Solar
- Other _____

Total Height of System: _____

Total Square Footage of System: _____

Does the structure have fire sprinklers?

- yes no

Foundation Type:

- Shallow Non-Frost Protected (Monolithic)
- Frost Protected Wall Bearing Directly on Soil (Monolithic)
- Basement
- Crawl Space
- Block / Pier
- Caisson (Choose one)
 - Laramie County Standard or
 - Provide detail
- Other _____

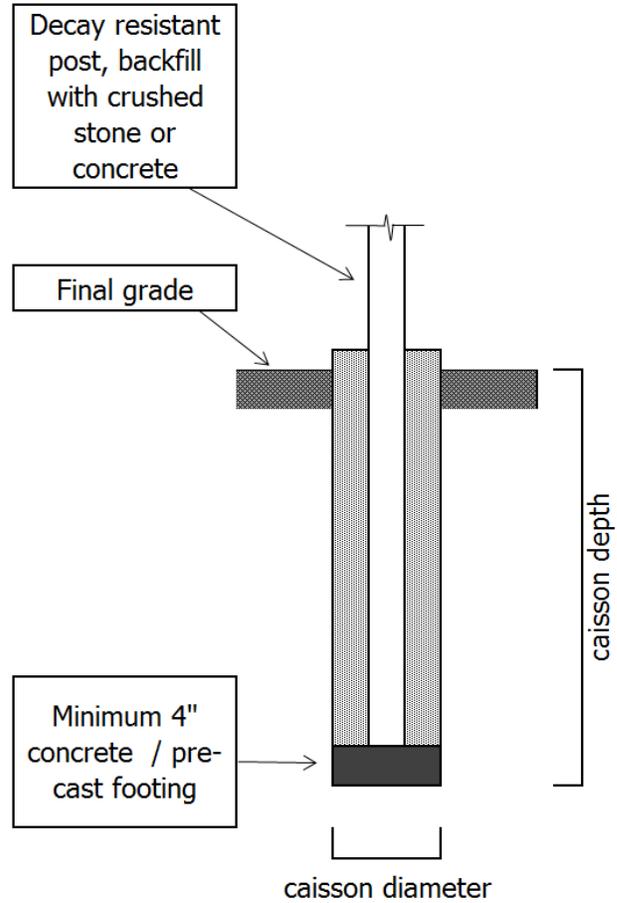
Caisson Detail: (if applicable)

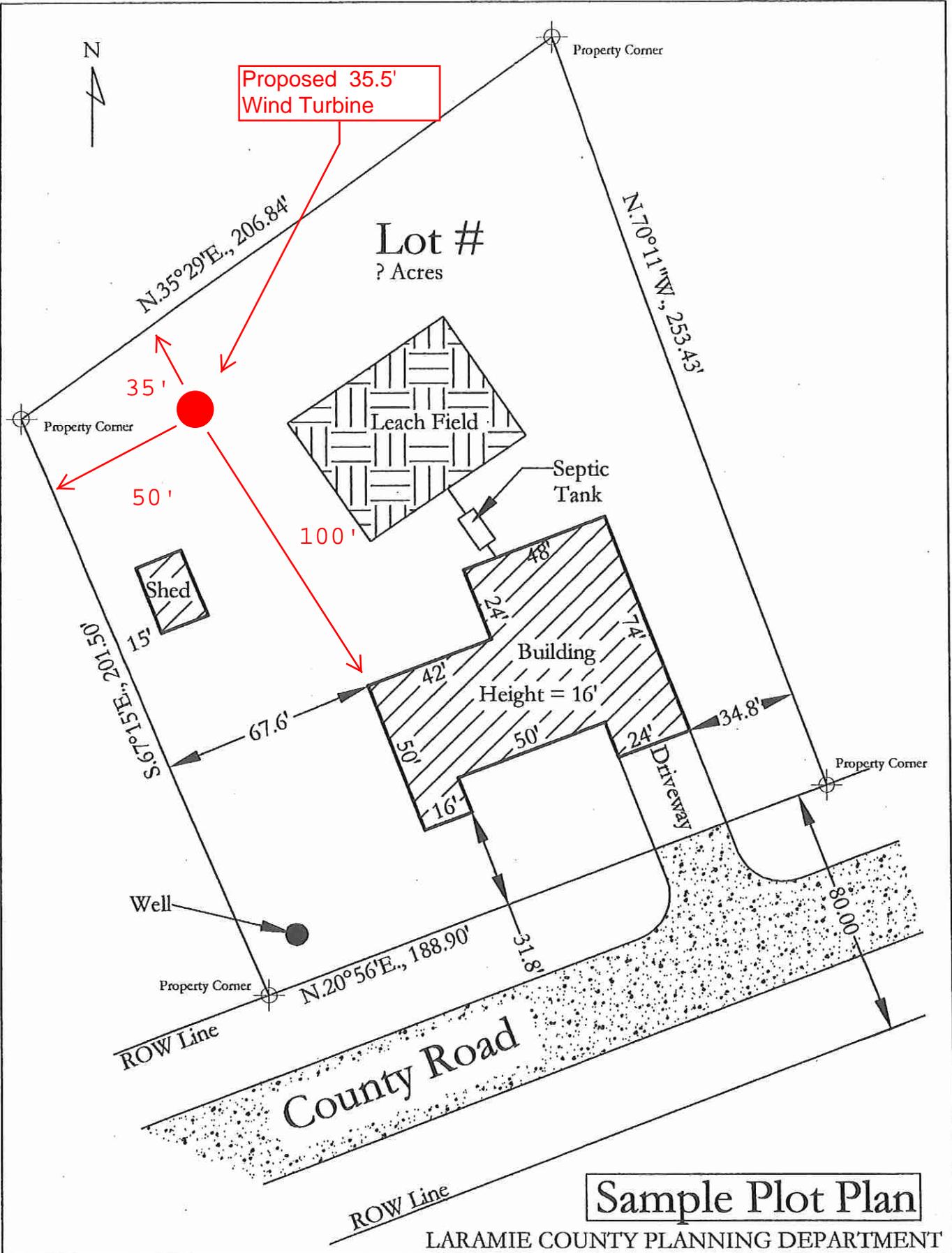
Depth: _____

Diameter: _____

Footing size: _____

Material in caisson: _____





Sample Plot Plan

LARAMIE COUNTY PLANNING DEPARTMENT