



Laramie County Planning and Development Office

Building Division
3966 Archer Pkwy Cheyenne, WY 82009
Phone: 307-633-4512 | Fax: 307-633-4519
building@laramiecounty.com
www.laramiecountyplanning.com

PLUMBING / MECHANICAL / ELECTRICAL SUBMITTAL REQUIREMENTS

INCOMPLETE APPLICATIONS CAN NOT BE ACCEPTED

Use the Laramie County Parcel Viewer for aerials and for information on the property such as zoning, floodplains, etc: <http://arcims.laramiecounty.com/>

Use Citizen Access to check the status of your permit, the inspection results and to print copies of your issued permit at: <http://devpublicaccess.laramiecounty.com:8780/citizenaccess/>

All Permit Applications must include the following:

1. Completed Application Form
2. Payment for Fees (Credit Card and E-Check options are available on our website)
3. One Plot Plan if work shall be completed outside of the structure
4. One set of Building Plans

We appreciate electronic submittals whenever possible; please contact us if you have questions.

NOTICE:

The Applicant, his Agents and Employees shall comply with all the rules, restrictions and requirements of Laramie County Zoning Regulations and Laramie County Building Codes governing location, construction and erection of the above proposed work for which the permit is granted. The Building Official or his agents are authorized to order the immediate cessation of construction at any time a violation of the codes or regulations appears to have occurred. Violation of any of the codes or regulations applicable may result in the revocation of this permit.

Buildings must conform with plans as submitted to the Laramie County Planning & Development Office. Any change of plans or layout must be approved prior to the changes being made. Any change in the use or occupancy of a building or structure must be approved prior to proceeding with construction.

The Applicant is required to call for inspections at various stages of the construction, and in accordance with the aforesaid rule, the applicant shall give the Building Inspector not less than one day's notice to perform such activities.

The Applicant must comply with current Planning & Development office expiration policy. Laramie County is not liable for workmanship.

Not all projects require all items listed above, please contact us if you have any questions.



Plumbing, Mechanical and/or Electrical Permit Application

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Rcvd By	Rcvd Date	PR #	BP #
Address of Project	New Address?		yes <input type="checkbox"/> no <input type="checkbox"/>
Land Owner Information			
If there are additional owners, please list on separate sheet and attach			
Name	Phone		
Address	City		
Email	State	Zip	
Contractor Information			
Name	Phone		
Address	City		
Email	State	Zip	
Electrical work (if applicable) to be done by	Phone		
Property Information			
Legal Description (Subdivision, Block and Lot or Tract)			
Zone District	Township	Range	Section
			Map Page
Project Information			
Structure Use	Bldg	Pmbg	Mech Electr Gas
Check all that apply and fill in square footage areas specific to this project			
Purpose of Permit	Plumbing <input type="checkbox"/>	Gas <input type="checkbox"/>	Furnace/AC <input type="checkbox"/> Stove/Fireplace <input type="checkbox"/>
	Electrical <input type="checkbox"/>		
Heating Type	Natural Gas <input type="checkbox"/>	Propane <input type="checkbox"/>	Electric <input type="checkbox"/> Other <input type="checkbox"/>
Work to be done in	Dwelling <input type="checkbox"/>	Outbuilding <input type="checkbox"/>	Other <input type="checkbox"/>
	Manufactured Bldg <input type="checkbox"/>		
<p>Description of Work: Complete description of the work done including any plumbing, mechanical (Heating, ventilation or air conditioning), electrical, fire sprinkler or alarm. (Work is not included in the permit unless description in this scope of work.)</p>			
<p>By my signature and under penalty of perjury, I hereby certify that I am the owner of the referenced property, or the owner's authorized agent. I have read and examined this application and know the same to be true and correct. All provisions or laws and ordinances governing this type of work will be complied with, whether specified herein or not. The issuance of a permit does not presume to give authority to violate or cancel the provisions of any state or local law regulating construction, or guarantee issuance of a well or septic permit, this permit becomes null and void if work or construction authorized is not commenced within 180 days, unless prior authorization has been issued by this office. This permit expires 1 year from the date of issuance providing the 1st inspection has occurred within the initial 180 day period. I understand that occupying this structure prior to obtaining a Certificate of Occupancy is against the law. Failure to comply may result in a \$750 fine with each day of occupancy being a</p>			
Signature of Owner / Agent	Date		
Printed Name			
Valuation (cost of project) \$	Approved		
Fees	BP Fee	PR Fee	MP Fee
	ZC Fee	Access	Other
Check #	Cash	Receipt #	Total Fees